



**THIS REPORT COVERS OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014.**

**Total Number of Full-Time Vacancies Filled During This Period:   1**

**Total Number of People Interviewed For Full-Time Vacancies During This Period:       1**

**FULL-TIME POSITIONS FILLED**

#	Position Title	Number Hired	Recruitment Source of Successful Applicant(s)	Recruitment Source(s) Used to Fill the Vacancy <i>Please see attached Recruitment Resource List for recruitment source contact information.</i>	Number of Interviewees Referred by Each Recruitment Source	Total Number Interviewed
1	Installer	1	Referral	Stephenville Empire Tribune TSU-Career Service Center N. Central Texas Workforce Center Dublin Citizen Newspaper Craigslis.org Northland Communications Website Referral	0 0 0 0 0 0 1	1

**SUPPLEMENTAL RECRUITMENT INITIATIVES**

1. Training Programs: a) NOTC training program that enables unit personnel to acquire skills that could qualify them for higher level positions, b) Sales Certification Program that provides a means for Sales Associates to improve their product knowledge, customer service and sales skills and their earnings, c) Education Assistance program that encourages employees to further job related skills and improve performance and d) Video training reviewed by employment unit management regarding prevention of discrimination and harassment.
2. Participation in Internet and other programs designed to promote outreach: Positing on Featured Employer on WICT and NAMIC and local newspapers/local origination channel regarding Equal Opportunity commitment and policies.



**RECRUITMENT RESOURCE LIST**

<b>Name of Recruitment Source</b>	<b>Address</b>	<b>Contact Person</b>	<b>Telephone Number</b>	<b>Entitled to Notification [Yes/No]</b>	<b>Total Number of Interviewee Referrals</b>
Stephenville Empire Tribune	PO Box 958 Stephenville, TX 96401	R. Stidham	(254) 965-3124	No	0
Texas State University – Career Service Center	Box T – 0550 Stephenville TX	A. Nimmo	(254) 968-9078	No	0
North Central Texas Workforce Center	2301 WSO Loop Stephenville, TX	J. Wayne	(254) 965-7418	No	0
Dublin Citizen Newspaper	111 S. Patrick St. Dublin, TX 76446	M. McKinnon	(254) 445-2515	No	0
Craigslist.org	www.dallas.craigslist.org			No	0
Northland Communications Website	101 Stewart Street, Suite 700 Seattle, 98101 www.yournorthland.com/stephenville	HR	(206) 621-1351	No	0
Referral				N/A	1