



2012 EEO Public File Report
MOSES LAKE – FCC EMPLOYMENT UNIT #2493

THIS REPORT COVERS OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2012.

Total Number of Full-Time Vacancies Filled During This Period: 2

Total Number of People Interviewed For Full-Time Vacancies During This Period: 7

FULL-TIME POSITIONS FILLED

#	Position Title	Number Hired	Recruitment Source of Successful Applicant(s)	Recruitment Source(s) Used to Fill the Vacancy <i>Please see attached Recruitment Resource List for recruitment source contact information.</i>	Number of Interviewees Referred by Each Recruitment Source	Total Number Interviewed
1	Installer	1	Work Source	Work Source Big Bend Community College OIC of Washington Northland Communications Website Northland Communications Community Channel Referral Unknown	1 0 0 0 0 1 1	3
2	Customer Service Rep.	1	Work Source	Work Source Big Bend Community College OIC of Washington Northland Communications Website Northland Communications Office Walk-in Craigslist	1 0 0 0 0 3 0	4



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SUPPLEMENTAL OUTREACH INITIATIVES

1. Training Programs: a) NOTC training program that enables unit personnel to acquire skills that could qualify them for higher level positions, b) CSR Certification Program that provides a means for customer service representatives to improve their product knowledge and customer service skills and improve their wage earnings and c) Education Assistance program that encourages employees to further job related skills and improve performance.

2. Participation in Internet and other programs designed to promote outreach: Positioning on Featured Employer on WICT and NAMIC, Monster.com and local newspapers/local origination channel regarding Equal Opportunity commitment and policies.

RECRUITMENT RESOURCE LIST

Name of Recruitment Source	Address	Contact Person	Telephone Number	Entitled to Notification [Yes/No]	Total Number of Interviewee Referrals
Work Source	309 E 5 th Ave Moses Lake, WA 98837	Eileen	(509) 766-2559	No	2
Big Bend Community College	7662 Chanute St. NE Moses Lake, WA 98837		(509) 762-2135	No	0
OIC of Washington	PO Box 1517 Moses Lake, WA 98837	Jody	(509) 764-8120	No	0
Craigslist	Moseslake.craigslist.org			No	0
Northland Communications Website	101 Stewart St., Suite 700 Seattle, WA 98101 www.yournorthland.com/moses lake	Human Resources	(206) 621-1351	No	0
Northland Communications Community Channel	317 S. Ash St. Moses Lake, WA 98837	Debbie	(509) 765-6151	No	0
Referral				N/A	1
Walk-in				N/A	3
Moses Lake Office Window	317 S. Ash St. Moses Lake, WA 98837		(509) 765-6151	No	0
Unknown				N/A	1