



THIS REPORT COVERS OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014.

Total Number of Full-Time Vacancies Filled During This Period: 6

Total Number of People Interviewed For Full-Time Vacancies During This Period: 21

This Employment Unit did not fill any full-time vacancies during the reporting period listed above.

FULL-TIME POSITIONS FILLED

#	Position Title	Number Hired	Recruitment Source of Successful Applicant(s)	Recruitment Source(s) Used to Fill the Vacancy <i>Please see attached Recruitment Resource List for recruitment source contact information.</i>	Number of Interviewees Referred by Each Recruitment Source	Total Number Interviewed
1	Installer	3	Walk-in (x2) Mexia Daily News	Texas State Technical College Navarro College NAACP Mexia Business & Professional Org. League of Individual Women Heart of Texas Council Ebony Ladies Social Club Baylor University Mexia Daily News Grosbeck Journal Walk-in Employee Referral	0 0 0 0 0 0 0 0 6 0 7 1	14

SUPPLEMENTAL OUTREACH INITIATIVES

1. Training Programs: a) NOTC training program that enables unit personnel to acquire skills that could qualify them for higher level positions, b) Sales Certification Program that provides a means for Sales Associates to improve their product knowledge, customer service and sales skills and their earnings and c) Education Assistance program that encourages employees to further job related skills and improve performance, and d) Video training reviewed by employment unit management regarding prevention of discrimination and harassment.
2. Participation in Internet and other programs designed to promote outreach: Posting on Featured Employer on WICT and NAMIC, Monster.com and local newspapers/local origination channel regarding Equal Opportunity commitment and policies.

RECRUITMENT RESOURCE LIST

Name of Recruitment Source	Address	Contact Person	Telephone Number	Entitled to Notification [Yes/No]	Total Number of Interviewee Referrals
Navarro College	901 Martin Luther King Way, Mexia, TX 3200 W 7 th Lane Corsicana, TX 75110		(903) 874-6501 (254) 562-3848	No	0
McLennan County College	1400 College Dr. Waco, TX 76708		(254) 299-8000	No	0
League of Individual Women	P.O. Box 285 Mexia, TX 76667	E. Busby	(254) 562-2033	No	0
Limestone County NAACP	P.O. Box 612 Mexia, TX 76667	E. Busby	(254) 562-5614	No	0
Ebony Ladies Social Club	408 E. Hopkins Mexia, TX 76667			No	0
Texas State Technical College	3801 Campus Drive Waco, TX 76705	C. Gayeske	(254) 867-4844	No	0
Baylor University	1201 S. 9 th Waco, TX 76798	Dr. J. Hardick	(254) 710-1011	No	0



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Name of Recruitment Source	Address	Contact Person	Telephone Number	Entitled to Notification [Yes/No]	Total Number of Interviewee Referrals
Heart of Texas Council of Governments	1514 S. New Rd Waco, TX 76711	M. McDow	(254) 756-7822	No	0
Mexia Business & Professional Women Org.	1304 Tamarisk Mexia, TX 76667			No	0
Mexia Daily News	P.O. Box 431 Mexia, TX 76667	L. Copley	(254) 532-2862	No	6
Northland Communications Website	101 Stewart St., Suite 700 Seattle, WA 98101 www.yournorthland.com	HR	(206) 621-1351	No	1
Groesbeck Journal	PO Box 440 Groesbeck, TX 76642		(254) 729-5103	No	0
Texas Workforce Commission	517 E. Main St Teague, TX 75860		(254) 739-2887	No	0
Walk-in	n/a	n/a	n/a	n/a	13
Employee Referral	n/a	n/a	n/a	n/a	1
Texas University	1 University Station Austin, TX 78712	Career Services	(512) 471-1217	No	0
Craigslist	dallas.craigslist.org waco.craigslist.org galveston.craigslist.org	n/a	n/a	No	0
Palestine Herald Press	519 N. Elm St. Palestine, TX 75801	C. Veretto	(903) 729-0281	No	0
Texas Business Women of Limestone County	PO Box 70 Round Rock, TX 78680			No	0
Tyler Morning Telegraph	410 W. Erwin Tyler, TX 75702	B. Wilburn	(903) 596-6202	No	0
The Athens Review	201 S. Prairieville Athens, TX 75751		(877) 670-3400	No	0



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Name of Recruitment Source	Address	Contact Person	Telephone Number	Entitled to Notification [Yes/No]	Total Number of Interviewee Referrals
Waco Tribune	PO Box 2588 Waco, TX 76702	G. Allen	(800) 678-8742	No	0
Texas Worksource	1416 S. New Rd. Waco, TX 76711			No	0
Teague Chronicle	319 Main St. Teague, TX		(254) 739-2141	No	0
Fairfield Recorder	101 E Commerce st. Fairfield, TX		(903) 389-3334	No	0
SCTE	www.scte.org	n/a	n/a	No	0